



IMMEDIATE OPENING

The U.S. Embassy in Paramaribo is recruiting applicants for the full-time, 40 hours/week, position of

Plumbing Technician

Opening Date: September 21, 2015

Closing Date: October 5, 2015

Major duties and responsibilities of this position include, but are not limited to the following:

Carry out skilled maintenance and repair work to the facilities mechanical and plumbing systems throughout the Embassy buildings, grounds and residential owned/leased properties. Incumbent receives written or verbal requests for maintenance services and ascertains all of the necessary information to determine whether the work is of a routine or emergency nature. Familiarization of general mechanical and electrical systems is required.

Required Qualifications:

NOTE: All applicants must address each of the selection requirements detailed below with specific and comprehensive information supporting each item:

1. The position requires successful completion of secondary school and two (2) years of journey-level experience in the repair and maintenance of plumbing and mechanical systems. Education or technical training in a field related to power generating plants or related electrical equipment through a recognized trade union, technical school or equivalent; accredited trade school.
2. Minimum of three to five (3-5) year experience as a repair mechanic or maintenance technician working with plumbing systems in an institutional or commercial building setting is required.
3. Level III in both English and host country language written and spoken proficiency required. (WILL BE TESTED).
4. The incumbent shall possess job knowledge to include general computer literacy, basic math and

the ability to use measurement tools needed to lay out and cut shaped, threaded, and joined materials. He or she must be familiar with international building, mechanical, and plumbing codes to be able to perform installation, maintenance, and repair work to meet code requirements. A general knowledge of building systems and operations, mechanical principles and theories, and familiarization of the proper use and hazards of chemical materials is needed. Knowledge of normal, standby, and emergency modes of utilities is required. Knowledge of pool systems is desired. Must be proficient in the use of Microsoft Office software (Outlook, Word, Excel, Power Point etc) and other computer programs.

5. The incumbent shall have the skills and abilities in the following areas: performs preventive maintenance and repairs on plumbing/mechanical systems including: air compressors, fire suppression systems, commercial and domestic toilet facilities, fixtures, valves, piping, domestic water and sump pumps, water supply boosters, RO water treatment system, water sewage treatment systems, domestic and solar water heaters, fuel pumps, oil-water separators and motorized vehicle gates to ensure optimal and un-interrupted operation of the mechanical systems. Also, duties also include maintaining operation of gutters and roof drains, storm drains and irrigation systems as applicable. Identifies and corrects building and equipment problems by performing plumbing and associated mechanical inspections to maintain buildings and equipment in safe condition, prevent degradation of property and systems, and prevent failures that would cause reduction in service. Ensures that all assigned maintenance tasks are carried out promptly and in full as described in work orders and in accordance with manufactures repair or replacement requirements. Familiarization of general mechanical and electrical systems is required. Responds to scheduled, unscheduled and preventive maintenance work orders generated by the Computerized Maintenance Management System (CMMS). A driver's license is required. Must have excellent interpersonal skills and be able to handle a large workload and multiple tasks. Must be organized. Must have a valid driver's license.

Note: All applicants will have to take a competency exam.

TO APPLY

Interested and qualified candidates should send resume in **English** with copies of degrees earned to:

American Embassy Paramaribo
Human Resources Office
Attention: HRM Specialist
Dr. Sophie Redmondstraat #129
Phone: (597) 472900 #2228
Fax: (597) 410972
Email: BergenDO@state.gov

Applications will be accepted until close of business October 5, 2015.